## High Desert Business Resource Center Cale 10 Ctober 2004

**Toastmasters International Every Thursday 7:00AM-8:00AM** Improve your public speaking skills with a weekly program that has been operating since 1924. Visit the Talk of the High Desert Toastmasters Club with Dr. Betty Underhill, District Speechcraft Chair.

**Distance Education/Entrepreneurial Learning Assistance Enrollment Presentation October 7, 12:00PM-2:00PM or 6:00PM-8:00PM (Free)** Presented by Florence White of TCU Community Partnership. Start or expand your business with innovative business strategies with this on-line business program. Grant awards are available upon completing the program.

**U-Promise Tutorial October 7, 6:30PM-8:00PM (Free)** If you would like to know how to save for your children's college tuition, come learn from Linda Cassidy.

**QuickBooks Informational Tutorial October 14, 6:30PM-8:30PM** (Free) Presented by Katie Holtkamp, Certified QBPro Advisor. Beginners through advanced are welcome.

**Small Energy Survey Training October 19, 8:00AM-1:00PM (Free)** Presented by SCE. Energy Efficiency for your Business. Do your own Energy survey and receive a valuable training manual.

The Employee Growth Process October 20, 1:00PM-3:00PM (Free) Learn more about performance appraisals and coaching. Employers, don't miss this workshop given by Human Resource Consultant Daniel Logue of Logue and Assoc.

Women's Financial Management Workshop-Taking Control October 20, 6:30PM-8:30PM (Free) Discover your financial investment options. Learn a about AOL's UPROMISE! Presented by Linda Cassidy.

Financial Networking Group October 21, 12:00PM-2:00PM (Free) If you are working toward your financial goals and want to network with your peers and trained financial planners, this group is for you. Join local real estate agents, financial planners, business owners and educators who can help you protect your financial future.

How to Analyze Your Credit Report October 21, 6:30PM-8:30PM (Free) Understand your credit report and FICO score. Learn about mistakes, inquiries, facts and fallacies and how to improve your credit. Presented by Pat Benson of Benson Mortgage and Real Estate.

Strategies for Business Success October 27, 12:00PM-2:00PM (Free) This workshop provides key strategies that will contribute to small business success. Learn to develop a realistic budget and start-up plan. Presented by Florence White of TCU Community Partnership.

Access & Excel Tutorial October 27, 6:00PM-8:00PM (Free) Learn the basics and how to choose which to use. Presented by Alan Rasmussen of the San Bernardino County Business Resource Center.

Worker's Compensation Legislative Updates October 28, 9:00AM-12:00PM (Free) Presented by David Torres of the Employers Advocacy Group.

These activities are supported by the San Bernardino County Workforce Investment Board.

Call or visit to register for these events!

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When you need employees, let us send you qualified applicants from our large labor pool!